



## REQUEST FOR QUOTATION

To: All interested parties

**Address:** Street# 12, Paykobe Naswar, Wazirabad, Kabul - Afghanistan

**Contact No & Email ID:** +93 (0) 791 810 969/ [shaker@dacaar.org](mailto:shaker@dacaar.org)

**DACAAR RFQ 47 PRF-825/0001-00/FSK05-01/08.2017**

**Date:** August 23, 2017

### Subject: Supply of IT Equipments

This RFQ is issued from DACAAR Logistics Unit and all interested parties are invited to submit their offers for supply of IT Equipments within terms & conditions mentioned in this RFQ.

S/No	Item	Specification	Final Submission Date	Opening Date	Tentative Delivery Date
1.	Sharp Copier MX-3640N	Refer to Annex (I)	Sep 03, 2017	Sep 10, 2017	Sep 25, 2017
2.	Dell Desktop Optiplex 5040	Refer to Annex (I)			
3.	Transcend External Hard Disk 4TB	Refer to Annex (I)			

### Terms and Condition:

1. Price: Is in AFN including unit price & total price, it is fixed/final & not subject to revision, no price negotiation after opening of quotations.
2. Payment: Is through bank transfer / issuing cross cheque within 15 Days, details of Bank Account should be clearly mentioned in the invoice (it should contain Account Name, Account Number, Bank Name & Address).
3. Delivery Place: DACAAR Main Office in Qalaye-Fathullah, Kabul Province, Afghanistan.
4. Specification: The item/offer should be according to specifications written in above specification column and Annex (I).
5. RFQ Process: Offer submissions date, opening date, are based on fixed time in above columns & supplier is committed to do accordingly.
6. 2% Taxes will be applicable on the companies that has valid business license and 7% Tax will be applicable on the companies that have invalid business license, or on individuals who don't have business license, will be deducted from the contractor as withholding tax and DACAAR will pay that amount to Ministry of Finance, the amount starts from (1 AFN).
7. DACAAR reserves the right to terminate quotation or order confirmation, if it emerges that the order is given rise to unusual commercial business such as change in quality or any illegal efforts of offering sale commission or bribe to DACAAR staff.
8. The winner of the bidding must deposit 10% amount of total contract to DACAAR bank account as contract Performance Guarantee before signing the contract and the mentioned amount is refundable after successful completion of the contract.
9. The Humanitarian Organizations (HO) may conduct on-site visit in the contractor's premises (or may take similar measures) to ensure compliance.
10. DACAAR will carry out inspections of all items before & after delivery, and will reject any items that are not conforming to the given specifications and DACAAR requirements.
11. In case of delay without logical reasons in delivery of items 0.5% of total cost of undelivered items will be charged as a penalty for each day of delay.
12. Award of contract will be based on the quality, price, capacity & potentiality of bidder which will be decided after evaluation of the company; DACAAR has the right to make the decision of awarding contract.

For more details, please visit DACAAR Logistics Unit Main Office Kabul, Sunday through Thursday, from 8:00am to 03:00pm. Or contact on below Email Addresses:

[jamal@dacaar.org](mailto:jamal@dacaar.org) or [shaker@dacaar.org](mailto:shaker@dacaar.org)

Date: August 23, 2017



**Annex (I)**  
**Budget Breakdown & Technical**  
**DACCAAR RFQ 47 PRF-825/0001-00/FSK05-01/08.2017**

**IT Equipments:**

S.N	Items	Specifications	Unit	Total QTY	Unit Price (AFN) (Including 2% or 7% Tax)	Total Price (AFN) (Including 2% or 7% Tax)
1	Sharp Copier	<p><b><u>Digital Laser Full Color Multifunction Printer Copier MX-3640N</u></b>  <b><u>Sharp, 36CPM,PPM MX-3640N (Base Unit)</u></b>            Network Printer, Built with Duplex (Both Double side copy &amp; Print)            Network Scanner,            Warm-Up Time: 18 Seconds,            Copier/Printer Memory:4GB ,            Hard Disk: 320GB,            First copy time:Full Color 8.6 Sec B/W 5.2 Sec            Continuous Copy:999            File Formats:TIFF,PDF,JPEG            Resolution Scan Color: 600*600DPI,            Zoom Range: 25%-400%,            Paper Capacity: 1600Sheets 3X500 Sheets Paper Drawer with MX-DE13 and 100 Sheets Multi by pass Tray.            MX-Keyboard            Exit Tray Unit            Long Paper Feeding Tray            Large Capacity tray (A4)            One Set Toners (Cyan, Magenta, Yellow, Black) Makes 15000 Color and 24000 B/W Copies in A4 Size.            One Set Developers (Cyan, Magenta, Yellow, Black)  <b>Note:</b> (One Year Free Service)</p>	Set.	1		
2	External Hard Disk	Transcend (Store Jet 25H3) 4TB	Set.	1		

3	Desktop Computer	<p><b>DELL OptiPlex 7050 Tower Desktop computer</b>  <b>Processor</b> Intel® Core™ i7-7700 Processor 3.6Ghz (Quad Core, 8MB, 4T, 4.20GHz, 65W)  <b>Operating System (Dell recommends Windows 10 Pro.)</b>          Windows 7 Professional English, 64bit (Includes Windows 10 Pro License)  <b>Memory</b> 16GB (2x4G) 1600MHz DDR3L Memory  <b>Hard Drive</b> 3.5 inch 1TB 7200rpm Hard Disk Drive  <b>Graphics Card</b> Intel® Integrated Graphics  <b>Optical Drive</b> 8x DVD+/-RW 9.5mm Optical Disk Drive  <b>Ports</b> USB 3.0 - 6 (2 front, 4 rear) External USB 2.0 - 4 (2 front, 2 rear) Internal USB 2.0 - 1          RJ-45 - 1 Serial - 1 Display Port - 2 HDMI - 1 PS/2 - 2 UAJ - 1          Line-out - 1 VGA (optional) -  <b>23 inch Full HD LED Monitor</b>  <b>Original DELL Keyboard Mouse</b>  <b>Warranty</b>          1 Years</p>	Set.	3		
<b>Grand Total: AFN</b>						

Bidder Name: \_\_\_\_\_ اسم آفر دهنده:

Signature & Stamp \_\_\_\_\_ مهر و امضاً:

Mobile No & Email: \_\_\_\_\_ نمبر موبائل و ایمل آدرس:

Address: \_\_\_\_\_ آدرس:

Delivery period: \_\_\_\_\_ زمان تحویل دهی: